

# pre-registration & pre-SIEF

### REACH-IT Stakeholders Workshop 15/02/2008 Brussels

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(prepared by Catherine Cornu – ECHA/B1)

http://echa.europa.eu

## overview



- overview of possibilities for pre-registration
- pre-registering on-line using REACH-IT
- pre-registering using the bulk upload
- pre-registering using the single upload
- updating a pre-registration
- using a third party representative
- pre-SIEF
- ECHA and MSCA view

# possibilities for pre-registration



	on-line, created in REACH-IT	single upload, created in IUCLID or other application	bulk upload, created in IUCLID or other application
a mono-constituent substance <i>or</i> a multi-constituent substance of which all constituents are listed in the EC inventory, and all substances for read-across are also listed in the EC inventory	X	X	X
a substance / constituent / substance for read-across is not listed the in EC inventory	x	x	-
as a newcomer, after 1 December 2008	x	x	-

## overview



- overview of possibilities for pre-registration
- pre-registering on-line using REACH-IT
- pre-registering using the bulk upload
- pre-registering using the single upload
- updating a pre-registration
- using a third party representative
- pre-SIEF
- ECHA and MSCA view
- questions and comments

## note



- about the screenshots shown:
  - not the finalised text and help text
  - not the finalised look and feel



- before pre-registering
  - the company has signed up to REACH-IT
  - a company user needs to be logged in
  - the company user needs to have the information on the substance he wants to pre-register at hand
- selects "pre-register a phase-in substance" in the functional menu



- A wizard take the user through a number of steps (implemented as different tabs)
  - 0. declaration on "phase-in" status will be added (mandatory)
  - 1. identification: mandatory
  - 2. similar substances: optional
  - 3. tonnage/date:
  - 4. contact:
  - 5. representative:
  - 6. remarks:
  - 7. validation:

optional mandatory

mandatory

optional

optional

### typically takes 2 – 40 minutes to go through all steps



				You are	connected as Catheri	<u>ne_Cornu</u> on bi	ehalf of Catherine'	s Specia
Company	Home > Pre-registra	ation > <u>Mono-constituer</u>	<u>nt</u> > Substance	e identificatio	n			
Pre-registration	Identification	Similar substances	Tonnage	Contact	Representative	Remarks	Validation	
Substance								
Dossier	Please search the	EC inventory using the	ne fields belo	W				
Joint submission	<b>F0</b> 1							
Pre-SIEF	EC number:							
Worklist	EC name:							
Messages	CAS number:							
Users	Molecular formula:							
Inventories								
	Search							
	If you think your sul	ostance does not belo	ong to the EC	Cinventory, y	you may identify it ir	n one of the fo	blowing other w	/ays:
	2 Or, you can ide	entify the substance by	y its <u>CAS ide</u>	ntity				
	3 Or, you can ide	entify the substance by	/ its <u>chemica</u>	I name(s)				

Contact



- 1. identification: type in the name of the substance you want to pre-register
  - For a (mono-constituent) substance that has an EC n°:
  - the company user specifies :
    - the EC number, or the EC name, or
    - the CAS number, or
    - the molecular formula.
  - REACH-IT retrieves the substance from the EC inventory.
  - the company user confirms / selects from the presented options the substance he wants to pre-register.
  - no additional chemical names can be entered.



	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's Spec
Company	Home > Pre-registration > Multi-constituent > Substance identification
Pre-registration	Identification Similar substances Tonnage Contact Representative Remarks Validation
Substance	
Dossier	Please search the EC inventory using the fields below
Joint submission	
Pre-SIEF	EC number:
Worklist	EC name:
Messages	CAS number: 14398-36-8
Users	Molecular formula:
Inventories	
	Search
	If you think your substance does not belong to the EC inventory, you may identify it in one of the following other ways:
	<b>2</b> Or you consider the substance builts CAC identity
	CAS Identity the substance by its CAS Identity
	<b>3</b> Or, you can identify the substance by its <u>chemical name(s)</u>

Conta



#### Contact | Site map | Search | Help | Print version |

						You an	re connected as <u>Cath</u>	<u>erine_Cornu</u> on	behalf of Cathe	rine's Specialty Ch	emicals Company - <u>Pre</u>	<u>eferences Logout</u>
Company	Home_> F	re-registr	ation > <u>Multi-</u>	-constituent	> Substance	e identificatio	on					
Pre-registration	Identifi	ation	Similar sub	ostances	Tonnage	Contact	Representativ	e Remarks	Validation	1		
Substance												
Dossier	The EC i	nventory	entries corr	respond to	your search	n criteria are	e listed below					
Joint submission	-	·										
Pre-SIEF		:C number:										
Worklist		EC name:										
Messages	CA	S number:	14398-36-8									
Users	Molecul	ar formula:										
Inventories	Molecular formula: 											
		-										
	Select	EC numb	er E	EC name						CAS number	Molecular form	ula
	Select	<b>EC numb</b> 238-362-	er E 9 [5	EC name S-(E)]-4-(2,6	6,6-trimethyl-	2-cyclohexer	n-1-yl)-3-buten-2-o	ne		<b>CAS number</b> 14398-36-8	Molecular form C13H20O	ula



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	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's Specialty Chemicals Company - <u>Preferences Logout</u>
Company	Home > Pre-registration > <u>Multi-constituent</u> > Substance identification
Pre-registration	Identification Similar substances Tonnage Contact Representative Remarks Validation
Substance	
Dossier	The substance you want to pre-register is identified by the following information
Joint submission	
Pre-SIEF	
Worklist	
Messages	
Users	
Inventories	
	[S-(E)]-4-(2,6,6-trimethyl-2-cyclohexen-1-yl)-3-buten-2-one
	EC number: 238-362-9
	EC name: [S-(E)]-4-(2,6,6-trimethyl-2-cyclohexen-1-yl)-3-buten-2-one
	CAS number: 14398-36-8
	Molecular formula: C13H20O
	Description:
	Modify
	Continue



- 1. identification:
  - For a (mono-constituent) substance that DOES NOT have an EC n°:
  - the company user specifies:
    - CAS number and name(s), or the chemical name(s).
  - REACH-IT then checks
    - the EC inventory
    - all the previously pre-registered substances
  - if REACH-IT finds a match, the company user confirms whether or not (one of) the presented option(s) is the substance he wants to pre-register.
  - additional chemical names can be entered.



- 1. Identification:
  - For a multi-constituent substance:
  - the company user enters the name of the first constituent as if it were a mono-constituent substance,
  - then he clicks "add more constituents" until he has entered all constituents (max.10) of the substance he wants to pre-register.



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				You are	connected as <b>Latheri</b>	<u>ne_Cornu</u> on b	penalt of Catherine's Speciality Chemicals Company - <u>Prete</u>	rences Logout
Company	Home > Pre-regis	tration > <u>Multi-constituen</u>	<u>t</u> > Substance	identification	1			
Pre-registration	Identification	Similar substances	Tonnage	Contact	Representative	Remarks	Validation	
Substance								
Dossier	You can specify	up to 10 substance cor	nstituents whi	ich should b	e contained in your	reaction mas	ss with an ammount of 10 <= X <= 80%(w/w)	
Joint submission								
Pre-SIEF								
Worklist								
Messages								
Users								
Inventories								
	List of selected s	substance identities						
	[S-(E)]-4-(2,6,6-1	trimethyl-2-cyclohexen-1-	yl)-3-buten-2-	one				
	EC I	number: 238-362-9						
	Remove this liter	nuty						
	Add							>> Next



## **REACH** logo

	You are connected as <u>Latherine_Cornu</u> on behalf of Catherine's Spec
Company	Home > Pre-registration > <u>Multi-constituent</u> > Substance identification
Pre-registration	Identification Similar substances Tonnage Contact Representative Remarks Validation
Substance	
Dossier	Please search the EC inventory using the fields below
Joint submission	
Pre-SIEF	EC number:
Worklist	EC name:
Messages	CAS number: 24190-29-2
Users	Molecular formula:
Inventories	
	Search
	If you think your substance does not belong to the EC inventory, you may identify it in one of the following other ways:
	If you think your substance does not belong to the EC inventory, you may identify it in one of the following other ways.
	2 Or, you can identify the substance by its <u>CAS identity</u>
	<b>3</b> Or, you can identify the substance by its chemical name(s)

Conta



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#### Contact | Site map | Search | Help | Prin

					100 016		cime_coma	n bonan or o'ath	onno o opoorantji one		terenc
Company	Home_> Pre	+registration > <u>N</u>	<u>lulti-constituent</u>	; > Substance	e identification	ו					
Pre-registration	Identifica	tion Similar	substances	Tonnage	Contact	Representativ	e Remarks	Validatio	n		
Substance											
Dossier	The EC inv	/entory entries (	correspond to	your search	n criteria are	listed below					
Joint submission	50										
Pre-SIEF	EU	number:									
Worklist	E	.C name:									
Messages	CAS	number: 24190-2	29-2								
Users	Molecular	formula:									
Inventories	Change	criteria Se:	arch								
Inventories	Change Select E	criteria Se: C number	arch EC name						CAS number	Molecular form	ula
Inventories	Change Select E ③ 2	criteria Se. C number 46-069-2	EC name [R-(E)]-4-(2,0	6,6-trimethyl-	2-cyclohexen	-1-yl)-3-buten-2-o	ne	_	CAS number 24190-29-2	Molecular form C13H20O	ula



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Contact	Site map	Search	Hi
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				You are	connected as Catherin	<u>ne_Cornu</u> on b	ehalf of Catherin	e's Specialty Chemicals Company -
Company	<u>Home</u> > Pre-regist	tration > <u>Multi-constituent</u>	> Substance	identification				
Pre-registration	Identification	Similar substances	Tonnage	Contact	Representative	Remarks	Validation	
Substance								
Dossier	You can specify	up to 10 substance cor	stituents whi	ch should b	e contained in your	reaction mas	ss with an amr	nount of 10 <= X <= 80%(w/w)
Joint submission								
Pre-SIEF								
Worklist								
Messages								
Users								
Inventories								
	List of selected s	ubstance identities						
	[R-(E)]-4-(2,6,6-t EC n Remove this iden	rimethyl-2-cyclohexen-1-; number: 246-069-2 ntity	/l)-3-buten-2-	one				
	[S-(E)]-4-(2,6,6-ti EC n Remove this iden	rimethyl-2-cyclohexen-1-y number: 238-362-9 htty	/l)-3-buten-2-ı	one				
	Add							



- **1. Identification**: type in the name of the substance you want to pre-register
  - wild card symbol \* can be used, so there can be more than 1 match when retrieving a substance from the EC inventory.
  - EC number and CAS number have to be entered in the correct format.
  - check digit for CAS number is checked.



- 2. **Similar substances**: type in the names of the substances suggested for QSAR, grouping or read-across
  - using the same mechanism for identifying a substance as in "1. identification"
  - a large number of similar substances can be accommodated

# **Similar substances**



## **REACH** logo

	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's Spe
Company	Home > Pre-registration > Mono-constituent > Similar Substances
Pre-registration	Identification Similar substances Tonnage Contact Representative Remarks Validation
Substance	
Dossier	You may now add similar substances for your substance. Such information is required for QSAR and read-across.
Joint submission	
Pre-SIEF	
Worklist	< < Previous
Messages	
Users	
Inventories	
	-

Cont

# **Similar substances**



Contact

## **REACH** logo

				You are	connected as Cath	<u>erine_Cornu</u> on b	ehalf of Catherine	's Specia
Company	<u>Home</u> > Pre-registra	tion > <u>Mono-constituer</u>	<u>it</u> > Similar S	ubstances				
Pre-registration	Identification	Similar substances	Tonnage	Contact	Representative	e Remarks	Validation	
Substance								
Dossier	Please search the	EC inventory using the	ne fields be	low				
Joint submission								
Pre-SIEF	EC number:							
Worklist	EC name:							
Messages	CAS number:							
Users	Molecular formula:							
Inventories								
	Search							
	If you think your sub	ostance does not belo	ong to the E	C inventory,	you may identify i	t in one of the f	ollowing other w	vays:
	2 Or, you can ider	ntify the substance by	rits <u>CAS io</u>	entity				
	_							

3 Or, you can identify the substance by its <u>chemical name(s)</u>

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- 3. **Tonnage**: select the envisaged registration deadline and tonnage band from a pick list
  - tonnage band: 4 options
    - over 1000 tonnes/year
    - between 100 and 1000 tonnes/year
    - between 10 and 100 tonnes/year
    - between 1 and 10 tonnes/year
  - envisaged registration deadline: 3 options
    - 30/11/2010
    - 31/05/2013
    - 31/05/2018





	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's
Company	Home > Pre-registration > Mono-constituent > Tonnage
Pre-registration	Identification Similar substances Tonnage Contact Representative Remarks Validation
Substance	
Dossier	Please enter the tonnage band and your estimate registration date for the substance you pre-register.
Joint submission	
Pre-SIEF	* Ionnage band: [[Select a tonnage band]
Worklist	* Registration date: [Select registration deadline] 💌
Messages	
Users	
Inventories	< < Previous
	-

0



- **4. Contact**: type in or select a contact person for this pre-registration within your company
  - the company user can type in the contact details of a new contact person, or
  - he can select a previously specified contact person.
  - a contact person does not automatically have access to the company pages in REACH-IT. If this is needed, a user account needs to be created for him.



#### **REACH** logo

Contact | Site map | Search | Help | Print version |

						Υοι	J are connected as	Catherine11 on beha	lf of c11cc - <u>Preferences</u> Lo	<u>ogout</u>
Company	Home > Pre-regist	tration > <u>Mono-constituer</u>	<u>nt</u> > Contact							
Pre-registration	Identification	Similar substances	Tonnage	Contact	Representative	Remarks	Validation			
Substance										
Dossier	There are no cor	tact persons defined for	or your com	pany that ar	e available to pre-re	gistrations. N	/ou may <u>create</u>	a new contact infor	<u>mation</u> . If you don't, your	r
Joint submission	company contac	t information will be use	ea.							
Pre-SIEF	Soloct Eirst N	300	1.	et Namo		Dhono		Eau	Email	
Worklist	No Pocorde Fou	nd	La	ist name		FIIUIIE		Fax	Linan	-
Messages	No Records Fou	nu								
Users	< < Previous								>> Ne	ext
Inventories		,								
									Legal n	<u>notice</u>



# **REACH** logo

	You are connected a							
Company	Home > Pre-registration > Mono-constituent > Contact							
Pre-registration	Identification Similar substances Tonnage Contact Representative Remarks Validation							
Substance								
Dossier	fill the form below to create a new contact person for your company. This person will have the type "pre-registi							
Joint submission	registration from the contact persons list.							
Pre-SIEF	Fields marked with an asterisk (*) are mandatory.Hovering over a ? sign displays help information.							
Worklist								
Messages	Person contact							
Users	Title: [Select Title] 💌							
Inventories	* First name:							
	* Last name:							
	* Phone number:							
	Fax number:							
	* E-mail address:							



- · · ·		
Organisation		
Organisation name:		
Department:		
Address		
* Street:		
Street 2:		
* Postal code:		
* City / Town:		
Region / County:		
* Country:	[ Select a Country ]	
Postal address:		
Add Cancel		



#### **REACH logo**

Contact | Site map | Search | Help | Print version

				You a	re connected as L	<u>atherine11</u> on behalf of c11cc - <u>Preferences</u> Logo
Company	Home_> P	Pre-registration > <u>Mono-consti</u>	<u>tuent</u> > Contact			
Pre-registration	Identific	cation Similar substance	s Tonnage Contact	Representative Remarks	Validation	
Substance						
Dossier				Your data has been saved		
Joint submission	The follow	wing contact persons are d	efined for your company and	d are available to pre-registrations	: You can seler	t one of them or create a new contact
Pre-SIEF	informati	on . If you don't, your compa	any contact information will t	be used.		
Worklist						
Messages	Select	First Name	Last Name	Phone	Fax	Email
Users	0	Jane	Doe	+32 2 564 20 00		jane.doe@c11cc.be
Inventories	Sele	ect as contact person				
	< < Pre	evious				>> Next



- 4. Contact 3 possible scenarios:
  - If a company specifies or selects a contact person within the company, his/her contact details will be made available in the pre-SIEF to others preregistering this substance, unless a third party representative (TPR) is specified or selected.
  - If a company specifies or selects a TPR, the contact details of the TPR will be made available in the pre-SIEF to others pre-registering this substance.
  - If no contact person is selected, and no TPR is specified, the company's general contact details will be made available in the pre-SIEF.



- 5. Representative: specify or select a third party representative (TPR) for this pre-registration
  - the company user can type in the UUID of his TPR.
  - REACH-IT then checks if this UUID is known to belong to a TPR.
  - if so, the company user can confirm his TPR.

(for release in March)

## **Representative**



#### **REACH** logo

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	You are connected as <i>id</i> [Jane Doe] on behalf of <i>The Chemical Company, Inc.</i> Preference				
Company	Home > Company > Pre-registration				
Pre-registration	Substance identification Similar substances Tonnage and deadline Contact Representative Additional information				
Substance					
Dossier	Please provide the UUID below to link a new third party representative for your company. This third party representative will be added to a list and will be				
Joint submission	available for further pre-registrations.				
SIEF	Fields marked with an asterisk (*) are mandatory.				
Messages	Third party representative				
Users					
Inventories					
Raw data	Submit				

# **Representative**



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	You are connected as <i>jd</i> ( <u>Jane Doe</u> ) on behalf of <i>The Chemical Company, Inc.</i> <u>Preferences</u> Li						
Company	Home > Company > Pre-registration						
Pre-registration	Substance identification Similar substances Tonnage and deadline Contact Representative Additional information						
Substance							
Dossier	You may appoint a third party representative to this pre-registration. This information will be available to other potential registrants. This person will participal						
Joint submission	SIEF negotiation on benair of your company.						
SIEF	If you do not appoint a third party representative, the company contact information will be published within the pre-SIEF.						
Messages	The following third party representatives are defined for your company. You can select one of them, link a new third party representative, or go to the new						
Users	tep.						
Inventories							
Raw data	Organisation First Name Last Name Phone Fax Email						
	C Lawyers for chemists John Lawyer 1234567890 1234567891						
	Cage & Fish Ally McBeal 1234567899 1234567891 <u>ally@cage-and-fish.com</u>						
	Select as third party representative						



- 6. Remarks: type in additional information you want to make available in the pre-SIEF and choose if you want to receive notifications about changes in the pre-SIEF in your internal mailbox
  - notifications go to the company user who submitted the pre-registration
  - notifications concern: new participant added, facilitator settings, ...





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#### **REACH** logo

#### You are connected as Catherine Cornu on behalf of Catherine's Specialty Chemicals Company - Preferences Logou Home > Pre-registration > Mono-constituent > Remarks Pre-registration Identification Similar substances Tonnage Contact Representative Remarks Validation Substance You may write down any comments about your substance in the text area below. Joint submission Please be aware that the provided information will be published within the associated pre-SIEF. Do not enter any confidential business information or other Pre-SIEF data you do not want to share with the members of the pre-SIEF. Worklist Remarks: Additionally you may decide to enable pre-SIEF related messages. These messages might inform about the addition of a new pre-SIEF member, a change of the facilitator or changes of another member's pre-registration information. I want to receive pre-SIEF related notifications for this substance < < Previous Next > >



- 7. Validation: validation all of the previously entered information
  - validation is the last step before submission.
  - the company user can review all the information submitted in the previous tabs,
  - the company user can navigate to the different tabs to correct information if necessary.



- After pre-registering
  - the company user will receive a submission number after validation.
  - the company user who pre-registered will receive a message in his internal mailbox, containing:
    - a link to the submission report (pdf format) and
    - the pre-registration number.
  - the company will have access to the pre-SIEF webpage (all users).
  - the company can view all their own pre-registrations by selecting "view pre-registrations" in the functional menu (all users).

# **Submission number**



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	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's Specialty Chemicals Company - <u>Preferences Logout</u>		
Company	Home > Pre-registration > Mono-constituent > Preregistration Complete		
Pre-registration	Your preregistration dossier has been successfully created. Please find below the submission report.		
Substance	Preregistration descier submission		
Dossier			
Joint submission	SubmissionNumber		
Pre-SIEF	Your preregistration dossier has received the following submission number: ZD120393-43. Please use this number for any subsequent communication.		
Worklist	This number is <i>not</i> the registration number for your substance. The registration number will be communicated to you after your dossier has passed completeness check.		
Messages			
Users	As the submission process may take some time, please, consult your labox at a later time to see the status of your submission		
Inventories	As the submission process may take some time, please, consult your <u>indox</u> at a later time to see the status of your submission.		

# Internal message



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					TOU are connected as <u>Catherine_Cornu</u> on ben	iali ul Cathenne's Specialty Chemicals Cumpa	my - <u>Pieleiences</u>
Company	<u>Home</u> > Messages						
Pre-registration		Johov E	oldor				
Substance	Folders.	INDUX FU	Jidei				
Dossier	□ <u>Inbox Folder</u> □ User folder	Select 4	All I Select	None			
Joint submission	Crganization folder			None			
Pre-SIEF	Role folder	Select	Details	Read	Subject:	Creation Date	Expire Date
Worklist	Deleted folder		▼Hide	true	Your preregistration has been submitted	28/09/2007 - 05:49 PM GMT+03:00	
Messages		Creati	on Date		28/09/2007 - 05:49 PM GMT+03:00		
Users		Expire	Date				
Inventories		Recipi	ent		User(Catherine, Cornu)		
		Subje	ot:		Your preregistration has been submitted		
		Text c	ontent:		Your preregistration has been submitted. Submission number:ZD120393-43 Download preregistration report		
		Delete	Move 1	to Us	er folder 🔍		

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## overview



- overview of possibilities for pre-registration
- pre-registering on-line using REACH-IT
- pre-registering using the bulk upload
- pre-registering using the single upload
- updating a pre-registration
- using a third party representative
- pre-SIEF
- ECHA and MSCA view
- questions and comments

# pre-registering using the bulk upload



- Before pre-registering
  - the company needs to sign in to REACH-IT
  - a company user needs to be logged in
  - the company needs to have prepared the file for the substance(s) to be pre-registered (using the IUCLID pre-registration plug-in or another application)
- Select "pre-register in bulk" in the functional menu

# **Bulk upload**



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	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's Specialty Chemicals Company - <u>Preferences L</u>
Company	<u>Home</u> > <u>Submit Dossier Intro</u> > Submit External Dossier
Pre-registration	Preregistration dossier submission (bulk)
Substance	Please, indicate the file which contains your dossier
Dossier	* File name: Browse
Joint submission	
Pre-SIEF	Important notice
Worklist	Dossier file cannot exceed the maximum size of 20 MBytes
Messages	If you would like to submit files bigger than this limit, please, request a one-time access code using the following link. Request access code
Users	
Inventories	The Agency will check your request and may grant your upload by sending this one-time access code to your personal inbox. This process might last may 24 hours.
	One-time access code
	If you have an access code for a large dossier, please, enter it here
	Big file access code:
	Submit dossier

# **Bulk upload**



# **REACH** logo

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	Y ou are connected as <u>Latherine_Lornu</u> on benalt of Catherine's S
Company	Home > Submit Dossier Intro > Confirm Dossier Submission
Pre-registration	
Substance	Confirm Dossier Submission
Dossier	Dossier type Pre-registration (bulk)
Joint submission	Submission type External dossier
Pre-SIEF	Dossier file name C:\Documents and Settings\u07041\Desktop\Pre_registration_Bulk_Catherines Specialty Chemicals Co.xml
Worklist	Big file access code:
Messages	
Users	Submit dossier
Inventories	
	-

# **Bulk upload**



### **REACH** logo

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	You are connected as <u>Catherine_Cornu</u> on behalf of Catherine's Specialty Chemicals Company - <u>Prefere</u>	
Company	Home > Submit Dossier Intro > Dossier Submission Successful	
Pre-registration	Your dossier has been successfully submitted. Please find below the submission report.	
Substance	Preregistration dossier submission (bulk)	
Dossier		
Joint submission	Submission number	
Pre-SIEF	Your submission has received the following submission number: EZ120379-10. Please use this number for any subsequent communication.	
Worklist	This number is not the registration number for your substance. The registration number will be communicated to you after your dossier has passe completeness check.	
Messages		
Users	As the submission process may take some time, please, consult your lobox at a later time to see the status of your submission	
Inventories		

# pre-registering using the bulk upload



- After pre-registering
  - the company user will receive 1 submission number after validation.
  - REACH-IT will verify the file format, structure and content of the file. The submission is rejected if:
    - the file format or structure is not correct,
    - a substance is included without an EC n°, or
    - a substance is included with an invalid EC n°, or
    - the UUID of the TPR does not exist in REACH-IT.
  - the company user will receive a message in his internal mailbox, containing the result of this verification.
  - if the submission is rejected, the submission report will indicate where the problem was.

# pre-registering using the bulk upload



- After pre-registering (cont'd)
  - if a substance is included in the file more than once, it is treated as an update for that substance.
  - when successfully pre-registered, the company user will receive a message in his internal mailbox, containing:
    - a link to the submission report (pdf format) and
    - the pre-registration numbers for the different substances pre-registered.
  - the company will have access to the pre-SIEF webpages (all users).
  - the company can view their pre-registrations by selecting "view pre-registrations" in the functional menu (all users).

## overview



- overview of possibilities for pre-registration
- pre-registering on-line using REACH-IT
- pre-registering using the bulk upload
- pre-registering using the single upload
- updating a pre-registration
- using a third party representative
- pre-SIEF
- ECHA and MSCA view
- questions and comments

# pre-registering using the single upload



- combines elements of on-line pre-registration and bulk upload
  - the company needs to have prepared the file (using the IUCLID pre-registration plug-in or another application), but for only 1 substance.
  - a company user selects / confirms / submits the file.
  - if no EC n° is specified for the substance, REACH-IT checks the EC inventory and all the previously preregistered substances.
  - the company user confirms whether or not (one of) the presented option(s) is the substance he wants to preregister.



- the submission of a subsequent pre-registration (during the pre-registration period) for a substance a company has already pre-registered is considered an update.
- a pre-registration can at any time be updated in REACH-IT, independently from the way it was submitted (on-line pre-registration, bulk or single upload).
- all fields can be updated, except the substance identity.
- the information in the pre-SIEF will be updated accordingly.
- a pre-registration cannot be deleted. If a potential registrant is no longer interested in a substance, he can deactivate his participation in the pre-SIEF, but he remains visible.



- If a TPR has obtained a UUID from the IUCLID website, he should import this UUID in REACH-IT during his sign-up (as of June 1, 2008) to make his UUID known to REACH-IT.
- A TPR has to communicate his UUID to his clients so they can prepare their pre-registration.
- A TPR's UUID must be known to REACH-IT before his clients submit their pre-registration.
- A TPR will have access to the pre-SIEF webpages of the substances pre-registered by his clients.

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## after pre-registration

supported by REACH-IT pre-registration pre-SIEF: parties interested in the same substance (same identifier) are brought in touch with each other via a webpage joint submission

not supported by REACH-IT

discussions on sameness of the substance (pre-SIEF), data-sharing and organisation of the joint submission (SIEF)

http://、



upon receipt of the 1<sup>st</sup> pre-registration for a substance:

- a pre-SIEF webpage is created for that substance
  - the company/TPR can view the pre-SIEF by selecting "view pre-SIEF" in the functional menu (all users).
  - the company/TPR is listed as a participant in the pre-SIEF.
- pre-SIEF webpages are created for each of the substances suggested for read-across
  - the company/TPR can "navigate" to these webpages.
- for multi-constituent substances, pre-SIEF
   webpages are created for the individual constituents
   the company/TPR can "navigate" to these webpages.



will be added to the existing pre-SIEF:

- Subsequent potential registrants
- Data holders signing in after publication of the list of pre-registered substances (01.01.2009)
- Registrants
  - submitting before 01.06.2018
  - of substances regarded as registered

# pre-SIEF: SIEF formation facilitator



To initiate discussions after pre-registration a "SIEF formation facilitator" can be identified on the pre-SIEF webpage:

- Only potential registrants can volunteer to become SIEF formation facilitator, on a first-come first-serve basis.
- Not legally binding, no additional obligations.
- Can post information to the other participants in a separate text box on the pre-SIEF webpage, e.g. on further communication tools to be used.

# pre-SIEF: available information on the pre-SIEF webpage



- To potential registrants, registrants, and their TPRs
  - substance name
  - substances suggested for read-across (to and from), with possibility to navigate to these pre-SIEFs
  - information from the SIEF formation facilitator
  - overview of the SIEF participants:
    - contact company name
    - partnership type (potential registrant, registrant, dataholder)
    - tonnage band and envisaged registration deadline
    - link to the information from each of the participants

						You are conne	cted as <u>CatherZn</u> on behalf of Cat	herine's Cher	nical Co - <u>Preterences</u> - <u>Logoi</u>	
Company	Home > \	/iew Pre-SIEF Membership:	<u>s</u> > View I	Pre-SIEF	-					
Pre-registration	Pre-SIE	F Read accross detai	ls Su	bstance	e details					
Phase-in Information	Pre-SIEF definition									
Substance										
Dossier	Caution notice									
Joint submission	The Age	ency does not take any le	gal liabi	lity or re	esponsibility for infor	mation shared over th	is page.			
Pre-SIEF	Please	note that the narticinants	of this s	ite have	e not had their identit	tv checked				
vlessages	By using	riease note that the participants of this site have not had their identity checked. By using this site you agree not to disclose any of the information you see to third.								
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nventories	phenol									
nvoices										
	Informat	tion from the SIEF forma	tion faci	litator						
	let's meet in the CEFIC tool									
	Substances to read accross									
	4-methylnonan-1-al]									
	Read from substances									
	[Reaction mass of caffeine, benzene, phenol] [bakelit] [Reaction mass of benzene, phenol]									
	Dre SIEE northerabin									
		paratoronip								
	Select	Organisation name	Status	Info	Partnership type	Pre-Registration No.	Tonnage Band	Deadline	Contact person	
	0	Sand Chemicals	[F]	i	Potential Registrant	05-2114241-76-0000	Over 1000 tonnes/year	12/1/2010	Sand Chemicals	
	0	Catherine's Chemical Co	[A]		Potential Registrant	05-2114190-68-0000	Between 1 to 10 tonnes/year	6/1/2018	Catherine's Chemical Co	
	0	John Smith	[A]		Data Holder				John Smith	
	0	Cather1n's Specialties	[A]		Potential Registrant	05-2114199-59-0000	Over 1000 tonnes/year	12/1/2010	Cather1n's Specialties	
	0	echa	[A]	i	Potential Registrant	05-2114163-71-0000	Over 1000 tonnes/year	12/1/2010	Riitta Riala	
	View member information View contact information									

You may want to keep a trace of this information

- Export the full SIEF description in PDF format

# Export the full SIEF description in XML format http://echa.europa.eu

# pre-SIEF: available information on the pre-SIEF webpage



- To the dataholders
  - substance name
  - substances suggested for read-across (to and from), without possibility to navigate to these pre-SIEFs
  - size of the pre-SIEF (number of participants)





Contact | Site map | Search | Help | Print version | 🔮

	_					You are connected	l as <mark>John</mark> on behalf o	f John Smith - <u>Preferences</u> - <u>L</u>	ogout		
)ata Holder	Home > Viet	w Pre-SIEF Memberships	<ul> <li>View Pre-SIEF</li> </ul>								
hase-in Information	Pre-SIEF	Substance details									
lessages	Pre-SIEF	definition									
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	The Agenc	:y does not take any lega	al liability or resp	onsibilit	y for information shared	l over this page.					
	Please note that the participants of this site have not had their identity checked. By using this site you agree not to disclose any of the information you see to third.										
	Substance	name									
	phenol										
	Active Me	mbers 4									
	Substance	es to read accross									
	[4-methylnonan-1-al]										
	Read from substances										
	[caffeine, b	enzene, phenol] [bakelit]	[benzene, phen	ol]							
	Pre-SIEF p	partnership									
	Select 0	)rganisation name	Status	Info	Partnership type	Tonnage Band	Deadline	Contact person			
	O Jo	ohn Smith	[A]		Data Holder			John Smith			
	View n	nember information	View contact in	formation							
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	• Expo	rt the full SIEF descriptio	n in <u>PDF</u> format	t							
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	Edit ov	vn information Deactiv	/ate Return	to pre-SII	EF list						

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pre-registration and pre-SIEF: MSCA and ECHA view



- MSCA and ECHA can search for successfully submitted pre-registrations:
  - by substance, company, by company country, submission date, envisaged registration deadline, ...
- MSCA and ECHA can search for pre-SIEFs:
  - by substance, company, SIEF facilitator, ...
- ECHA will put together and publish on the internet the list of pre-registered substances by 1.1.2009 (art.28(4)).

## **Searc**

Сопрану	Home & ocarch	
Pre-registration	Search	ELHA
Phase-in Information	Search Domain	European Chemicals Agency
Substance	Search domain: Pre-Registration 💌	
Dossier	Select query: Overview of Pre-Registrations	
Joint submission	Querv specific fields	
Pre-SIEF	Pre-registration	—
Messages	Number:	
	Pre-SIEF hints set:	
Invoices	Cantact name:	
invoices		
	Submission Number:	
	Lead of joint submission 🔤 💌	
	Substance identity	
	EC number:	
	CAS number:	
	CAS name:	
	Chemical Name:	
	Deadline	
	Registration deadline: [ Select registration deadline ] 🛩	
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	Company name:	
	Company country: [Select a Country ]	
	Company code:	
	Read across proposals	
	EC number	
	CAS name:	
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	Search Clear Manage a saved query S	Store query 62

## Search REACH logo



	You are	connected as <u>C</u>
Company	Home > Search	
Pre-registration	Search	
Phase-in Information	Search Domain	
Substance	Search domain: Pre-Registration 💙	
Dossier	Select menu:	
Joint submission	Select query. List of pre-registered substances	
Pre-SIEF	Query specific fields	
Messages	Pre-registration date	
Users	From: 01/01/2008 🗰 [dd/mm/yyyy] To: 29/02/2008 🗰 [dd/mm/y	V/V/
Inventories		
Invoices	Search Clear Manage a saved query Store query	
	Search results	
	Previous 20 21-26 of 26 💌	Next
	Substance id First envisaged registration deadline Tonnage band Read acros	s proposals

1-10

1-10

1-10

1-10

1000 +

10-100

phenol

water

benzene

chloroform

benzene, phenol

formaldehyde oxime

2018-06-01

2010-12-01

2010-12-01

2018-06-01

2010-12-01

phenol

water.

benzene

chloroform

benzene, phenol

formaldehyde oxime 2010-12-01



# **Questions and comments?**

http://echa.europa.eu